

Report No.

London Borough of Bromley

PART 1 - PUBLIC

Decision Maker: EXECUTIVE

Date: Wednesday 24 May 2017

Decision Type: Non-Urgent Executive Key

Title: CONTRACT AWARD FOR 0-4 YEARS HEALTH VISITING SERVICE (INCORPORATING FAMILY NURSE PARTNERSHIP)

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Chief Officer: Dr Nada Lemic, Director of Public Health

Ward: Borough Wide

1. Reason for report

- 1.1 This document is a summary to Part 2 '0-4 years Health Visiting Service (incorporating Family Nurse Partnership) – Contract Award' to be considered by Executive on 24 May 2017 with pre-decision scrutiny by the Chair of Care Services Policy & Development Scrutiny Committee and E&RPDS on 18 May 2017
 - 1.2 This summary provides an overview of the tendering process for the 0-4 years Health Visiting Service (incorporating Family Nurse Partnership) in accordance with the Council's financial and contractual procedure rules.
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2. RECOMMENDATIONS

- 2.1 Chair of Care Services Policy & Development Scrutiny Committee is asked to note the contents of this report when considering the recommendations in the Part 2 report that details the tender outcome.
- 2.2 E&RPDS is asked to note the contents of this report when considering the recommendations in the Part 2 report that details the tender outcome.
- 2.3 Executive is asked to note this summary when considering the recommendations in the Part 2 report that details the tender outcome. The recommendation is to award a contract for a term of 3 years.

Corporate Policy

1. Policy Status: Existing policy.
 2. BBB Priority: Children and Young People
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Financial

1. Cost of proposal: Estimated cost maximum £3,288k p.a. (£9.9m over three years)
 2. Ongoing costs: N/A
 3. Budget head/performance centre: Public Health Budget
 4. Total current budget for this head: £3,634k p.a. (10.9m over three years)
 5. Source of funding: Public Health Grant
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Staff

1. Number of staff (current and additional): N/A.
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: Statutory and non- statutory requirements.
 2. Call-in: Call-in is applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Borough wide
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: None

3. COMMENTARY

Background:

- 3.1 This report follows a Gateway Review in March 2016 (CS16025) at which Executive agreed that taking forward integration between the Health Visiting service and the Early Intervention and Family Support service (EI&FS) is a priority. Work is under way to identify the best way to integrate the two services which are already co-located where possible. At present FNP and Health Visiting are commissioned services and EIFS is an internally provided service.
- 3.2 Report to Executive CS17019 (July 2016) provided an update of this work. Report CS17019 also set out the preferred procurement route for commissioning Health Visiting and Family Nurse Partnership as an integrated service.
- 3.3 Approval was given to tender the Health Visiting and Family Nurse Partnership services as a single contract for 3 years to start from the 1st October 2017. This option aimed to restructure existing services and build in extra capacity within existing budget. By commissioning the service in this way there should be a level of integration that supports a wider and more sustainable programme empowering individuals to take responsibility of their children's health and wellbeing, as well as their own.

The Tender Process:

- 3.4 Prospective providers were invited to a market engagement event on 9 September 2016 to present the reconfigured service and explain the procurement process.
- 3.5 In accordance with the Council's financial and contract procedure rules, the tender was published on 7 February 2017 using ProContract, the Council's electronic tendering system. An OJEU notice was published on the same date.
- 3.6 As it had been identified that there was a limited market for this service, a one stage open tender procedure was used which asked potential bidders to set out their proposals for service delivery and cost.
- 3.7 A total of three bids were received and verified on Friday 17 March 2017.
- 3.8 The tender prices were evaluated based on the Chartered Institute of Public Finance & Accountancy (CIPFA) Evaluation Model, which calculates an overall mean price value from all the prices received. Individual scores are then allocated for each 1% the bidder's tender value is above or below the mean price.
- 3.9 The tender submissions were evaluated on a 60% price and 40% quality split. The evaluation of the 40% quality scoring was undertaken against the following criteria, rated as shown.

1 Service Delivery	25%
2 Care Pathways and Partnership Working	25%
3 Workforce	5%
4 Governance	5%
5 Safeguarding	5%
6 Facilities and Property	10%
7 Data and Information Management	20%
8 Financial Sustainability	5%

- 3.10 Weighting of 25% for questions 1 and 2 were approved by the Head of Procurement as Commissioners were keen to ensure that the new service accurately delivers the requirements of the specification and that the care pathways and partnership working become key components.
- 3.11 The overall weightings for this tender evaluation were set to identify the Most Economically Advantageous Tender (MEAT) and deliver the best possible combination of whole-life cost and quality to meet the Council's requirements.
- 3.12 Initial evaluations were undertaken by members of the Public Health Team and the Children's Referral and Assessment Team.
- 3.13 Bidders were invited to attend clarification interviews on Thursday 6 April 2017 after which final scores were agreed by the evaluators at a consensus meeting attended by a member of the Procurement Team.

4. JUSTIFICATION FOR AWARD

- 4.1 The results of the evaluation process are shown in the Part 2 report which contains the detailed scoring.
- 4.2 A recommendation to award the contract for 0-4 years Health Visiting Service (incorporating Family Nurse Partnership) is included in the Part 2 report.

5. POLICY IMPLICATIONS

- 5.1 The 0-4 years Health Visiting Service (incorporating Family Nurse Partnership) meets the Council's objectives within 'Building a Better Bromley' for Children and Young People.

6. FINANCIAL IMPLICATIONS

- 6.1 The proposal set out in this report is consistent with current policy and is in line with the proposal for the Council's Public Health budget for 2017/18.
- 6.2 The financial implications of this contract award are included in the Part 2 report.

7. LEGAL IMPLICATIONS

- 7.1 The contract value is above the threshold value for "light touch" services and as such was tendered in compliance with the Public Contracts Regulations 2015. Compliance with the Regulations also ensures compliance with competitive tendering requirements in Rule 8.2 of the Council's Contract Procedure.
- 7.2 If the contract award is approved then officers will need to liaise with Legal Service to draw up the contract and arrange execution.

Non-Applicable Sections:	Personnel implications
Background Documents: (Access via Contact Officer)	Report CS17019 (20 July 2016) Commissioning Strategy – Health Visiting and Family Nurse Partnership Report CS16025 (23 March 2016) Gateway Review of Health Visiting and National Child Measurement Programme Report CS16021 (23 March 2016) Gateway Review of Family Nurse Partnership